

	<b>MARIANO MARCOS STATE UNIVERSITY</b> <b>Procurement Division</b>	Document Code	PD-FRM-002	
	<b>Request for Quotation (RFQ)</b> <b>(Goods and Services)</b>	Revision No.	4	Page 1 of 3
		Effectivity Date	January 8, 2021	

### REQUEST FOR QUOTATION (RFQ)

Date: 1/6/2022

PR No. 2022-01-017(01101101) GEM-USE

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within **10 days** upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.

  
**NATHANIEL R. ALIBUYOG**  
 BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
GRC-065-116	20	roll	ALUMINUM FOIL, jumbo, grease proof, 12" x 300m	750.00	
GRC-065-014	20	pack	BROWN SUGAR, 1 kg	51.60	
GRC-065-025	10	pack	COFFEE, 200gms	176.00	
GRC-065-030	24	can	COOKING OIL, 17kgs	1,306.00	
GRC-065-036	100	bar	DETERGENT BAR, 340g	28.20	
GRC-065-037	37	gallon	DISHWASHING, Liquid per gallon	250.00	
GRC-065-038	14	bottle	DISHWASHING LIQUID, 1 liter	75.00	
GRC-065-128	38	bundle	DISHWASHING SPONGE, 3s/bundle	172.50	
GRC-065-039	275	bottle	DISINFECTANT, bleaching solution, color safe, 900ml	82.80	
GRC-065-040	30	pack	DISPOSABLE CUP, 8 oz	25.00	
GRC-065-044	9	pack	FLAT TISSUE, 100 sheets per pack	43.20	
GRC-065-060	124	pack	KITCHEN TISSUE, flat napkin, 100 sheets per pack, 280mm x 250mm	50.00	
GRC-065-061	10	roll	KITCHEN TOWEL, jumbo, 2-ply, 275mmx230mmx70pulls	70.80	
GRC-065-064	10	pack	LIME, 1 kilo per pack	100.00	
GRC-065-106	10	roll	PLASTIC BAG, 20x30, 10 pcs/roll	50.00	
GRC-065-094	1	sack	SODIUM CHLORIDE, ordinary salt,	250.00	



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			30kg per sack		
GRC-065-097	15	piece	SPONGE, .	30.00	
GRC-065-101	1	kilo	SUGARCANE/MOLASSES, 1kg	5,000.00	
GRC-065-115	15	liter	VINEGAR, 1 liter	34.50	
GRC-065-145	2	roll	WAX PAPER, 8meters	165.00	
GRC-065-112	20	kilo	WHITE SUGAR, refined	65.00	
GRC-065-113	10	kilo	WILD EDIBLE MUSHROOM, 1kg	250.00	

**TOTAL ESTIMATED BUDGET: 11,475.30**

**REMARKS/NOTE:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Printed Name of the Owner: \_\_\_\_\_  
 TIN: \_\_\_\_\_  
 PhilGEPS Registration Number: \_\_\_\_\_  
 Business Permit: \_\_\_\_\_  
 Omnibus Sworn Statement: \_\_\_\_\_  
 Annual Income Tax Return: \_\_\_\_\_

\_\_\_\_\_  
 Signature over Printed Name  
 \_\_\_\_\_  
 Tel. No./Cellphone No./e-mail address  
 \_\_\_\_\_  
 Date

Canvassed by: \_\_\_\_\_



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**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
  - a. Mayor's/Business Permit
  - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
  - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.